

**SUMTER COUNTY BOARD OF COMMISSIONERS
EXECUTIVE SUMMARY**

SUBJECT: Inventory Transactions (Staff recommends approval).

REQUESTED ACTION: Please authorize the following inventory transactions:

☐ Work Session (Report Only) **DATE OF MEETING:** 03/23/10
☒ Regular Meeting ☐ Special Meeting

CONTRACT: ☒ N/A

Effective Date: _____

Vendor/Entity: _____

Termination Date: _____

Managing Division / Dept: _____

Budget & Purchasing

BUDGET IMPACT:

☐ Annual

FUNDING SOURCE: _____

☐ Capital

EXPENDITURE ACCOUNT: _____

☐ N/A

HISTORY/FACTS/ISSUES:

Per the Sumter County Board of County Commissioners Tangible Personal Property Policy, section IV Property Transfers and Surplus Property (2) (b.), the following items are no longer in working condition.

The request for the Board is to approve the inventory transactions as noted below:

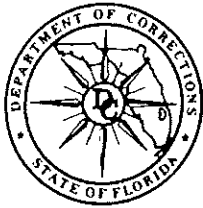
Description	Serial #	Asset Tag #	Custodian	Action
Laptop w/carrying case, A40-s161, 40GB	S54028099H	CC-193-IS	Information Technology	Junk
Laptop, 60GB	S45077634Q	CC-194-IS	Information Technology	Junk

Per the Sumter County Board of County Commissioners Tangible Personal Property Policy, section IV Property Transfers and Surplus Property (2) (b.), the vehicle noted below was placed on the Surplus Bid with no bid offers. A request was received from the Sumter Correctional Institute to acquire the following vehicle from Surplus Inventory.

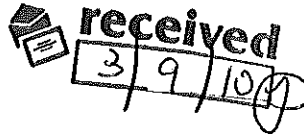
*See attached letter of request from Sumter Correctional Institute.

The request for the Board is to approve the agency transfer to Sumter Correctional Institute.

Description	Serial #	Asset Tag #	Custodian	Action
2001 Dodge Van	2B6LB31Z91K557466	CC-215-SUR	Surplus	Transfer to SCI



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March 9, 2010

Sumter County Board of County Commissioners
910 N. Main Street
Bushnell, FL 33513

Re: 2001 Dodge Transit Van
CC# 136 - now CC - 215-SUR
VIN # 2B6LB31Z91K557466

Dear Commissioners:

It has been brought to our attention that the above mentioned vehicle is in your surplus area and could possibly be donated to Sumter Correctional Institution. Any and all consideration with this request would be greatly appreciated.

We would like to take this opportunity to thank you in advance for all of the assistance you have given our facility in the past.

Respectfully submitted,

Richard Hewett, Sergeant
Basic Training Unit
Sumter Correctional Institution